

**NORTH WESTERN RAILWAY**

DIVISIONAL SAFETY OFFICE

JODHPUR

Dated 28-03-2025

Letter No. 1AT/Safety/JU/Hq Safety Drive-07/ 2025

**मु. संरक्षा अभियान - 07/2025**

**Sr. DOM/JU, Sr. DCM, Sr. DME/C&W/, Sr. DEN/Cord., Sr. DME/P/JU**

**Sub: Special Safety Drive on Precautions during Loading and Unloading.**

Ref: (i) Railway Board's Letter No. 2025/Safety-1/3/4 Dated 28.03.2025

(ii) NWR/HQ/Safety/SD/07/25, dated 28.03.2025.

In reference to above letter, a Special Safety Drive for 15 days is to be launched with effect from 01.04.2025 to 15.04.2025 covering all Loading and Unloading points. During the safety drive, officials of division and HQ should pay special emphasis on the following aspects: -

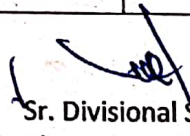
- I. To ensure even loading of wagons.
- II. Prescribed loading pattern/diagram to be followed during loading.
- III. To confirm complete unloading of wagons.
- IV. Release Memo to be given after ensuring complete unloading of wagons.
- V. CCTVs to be placed at proper position to record loading/unloading pattern.
- VI. After loading/unloading, doors of all wagons should be closed.
- VII. Rotation of the tippler to be checked as per the extant norms.
- VIII. Precautions to be taken during loading/unloading of Ballast DMT/BOBYN:
  - a) Ensuring even loading of hoppers before handing over load.
  - b) Ensuring opening of doors before unloading and avoiding unloading of wagons with defective doors.
  - c) Check for track clearance before movement of loaded & empty Ballast rakes.
  - d) Marking of BOBYNs with defective doors.
  - e) Detachment of attention to wagons with defective doors.

It should be ensured that all Loading & Unloading points are covered.

Officers of Div. should be involved. Effective follow up action should be taken on all deficiencies and irregularities noticed during the drive. Daily report (Division/Loading & Unloading points) should be sent to office of Sr. DSOs to critically analyze such cases and ensure effective action are taken as per rule. Action taken should be sent to this office. The detailed report should be sent to this office on completion of Drive latest by 16.04.2025. Performa/format of report to be submitted is enclosed as below:

DA-As Above

S. No.	Total Loading points	Total Loading points audited	% of Loading points audited	Total Unloading points	Total Unloading points audited	% of Unloading points audited	Major abnormalities attended	Total no of deficiencies found	Total of deficiencies Attended.

  
Sr. Divisional Safety Officer  
North Western Railway, Jodhpur

C/ DRM/JU – For kind information please.

## NORTH WESTERN RAILWAY

Headquarter Office  
Jaipur  
Date: 28.03.2025

No. NWR/HQ/Safety/SD/07/25

### **Safety Drive No. 07/2025** (RB Safety Drive No. 01)

**All PHODs - NWR**

**DRMs - AII, BKN, JP, JU**

**Sub: Drive 01 (FY 2025-26) : Special Drive on Precautions during Loading & Unloading.**

**Ref: Railway Board's Letter No. 2025/Safety-1/3/4 dated 28.03.2025 (Copy enclosed).**

In reference to above letter, a Special Safety Drive for 15 days is to be launched with effect from 01.04.2025 to 15.04.2025 covering all Loading and Unloading points. During the safety drive, officials of division and HQ should pay special emphasis on the following aspects:-

- I. To ensure even loading of wagons.
- II. Prescribed loading pattern/diagram to be followed during loading.
- III. To confirm complete unloading of wagons.
- IV. Release Memo to be given after ensuring complete unloading of wagons.
- V. CCTVs to be placed at proper position to record loading/unloading pattern.
- VI. After loading/unloading, doors of all wagons should be closed.
- VII. Rotation of the tippler to be checked as per the extant norms.
- VIII. Precautions to be taken during loading/unloading of Ballast DMT/BOBYN:
  - a) Ensuring even loading of hoppers before handing over load.
  - b) Ensuring opening of doors before unloading and avoiding unloading of wagons with defective doors.
  - c) Check for track clearance before movement of loaded & empty Ballast rakes.
  - d) Marking of BOBYNs with defective doors.
  - e) Detachment of/ attention to wagons with defective doors.

It should be ensured that all Loading & Unloading points are covered.

Officers of HQ should also be involved. Effective follow up action should be taken on all deficiencies and irregularities noticed during the drive. Daily report (Division/Loading & Unloading points) should be sent to HQ office by 09.00 am. Sr. DSOs to critically analyze such cases and ensure effective action are taken as per rule. Action taken should be sent to the HQ by taken complete shortcomings to identify systemic deficiency and action taken/planned to be taken. The detailed report should be sent to this office on completion of Drive latest by 17.04.2025. Performa/format of report to be submitted is enclosed as below:

S.No	Status up to	Div.	Total Loadin g points	Total Loading points audited	% of Loading points audited	Total Unloading points	Total Unloading points audited	% of Unloading points audited	Major abnor malities attended	Total no of deficienci es found	Total no of deficienci es attended
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Inspections during drive should be filled in the following google form:

<https://docs.google.com/forms/d/e/1FAIpQLSep1eRcQLtHS79vqKGInfdlliNJ6zGrNZxUq-w--f53Fgc40g/viewform?usp=dialog>

  
For PCSO/NWR  
28/05/25

DA- As above

Copy to:-

Secretary to GM for kind information of GM

Secretary to AGM for kind information of AGM

Sr. DSOs- AII, BKN, JP, JU- for necessary action and follow up.





भारत सरकार (GOVERNMENT OF INDIA)  
रेल मंत्रालय (MINISTRY OF RAILWAYS)  
रेलवे बोर्ड (RAILWAY BOARD)



क्र. 2025/संरक्षा-1/3/4

नई दिल्ली, दिनांक: 28.03.2025

महाप्रबंधक,  
सभी क्षेत्रीय रेलवे, और  
प्रबंध निदेशक, के.आर.सी.एल और डी.एफ.सी.सी.आई.एल.

**विषय: Drive no.1 (FY 2025-26) : Special Drive on Precautions during Loading & Unloading**

A special Safety Drive of 15 days is to be launched from 01.04.2025 covering all Loading & Unloading points for the following aspects involving all loading & unloading points.

- I. To ensure even loading of wagons.
- II. Prescribed loading pattern/diagram to be followed during loading.
- III. To confirm complete unloading of wagons.
- IV. Release Memo to be given after ensuring complete unloading of wagons.
- V. CCTVs to be placed at proper position to record loading/unloading pattern.
- VI. After loading/unloading, doors of all wagons should be closed.
- VII. Rotation of the tippler to be checked as per the extant norms.
- VIII. Precautions to be taken during loading/unloading of Ballast DMT/BOBYN:
  - a) Ensuring even loading of hoppers before handing over load.
  - b) Ensuring opening of doors before unloading and avoiding unloading of wagons with defective doors.
  - c) Check for track clearance before movement of loaded & empty Ballast rakes.
  - d) Marking of BOBYNs with defective doors.
  - e) Detachment of/ attention to wagons with defective doors.

It should be ensured that all Loading & Unloading points are covered.

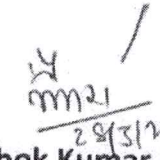
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28/3/25

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Officers of departments from HQ should also be involved. Effective follow-up actions should be taken on all deficiencies and irregularities noticed during the drive. Daily report (Division/loading & unloading point) should be sent to Railway Board by 9.00 am. PCSOs to critically analyze such cases and ensure effective actions are taken as per rule. Action taken should be sent to the Board by **20.04.2025**. Apart from sending hard copy, the report should invariably be uploaded on SMDMS, both in PDF and DOC format and may also be e-mailed at [edeesafety@gmail.com](mailto:edeesafety@gmail.com) and [safetyimp46@gmail.com](mailto:safetyimp46@gmail.com). Performa/format of report to be submitted is enclosed as below.

### Annexure

S. No	Status up to	Zone	Division	Total loading points	Total Loading points audited	% of Loading points audited	Total unloading points	Total unloading points audited	% of unloading points audited	Major abnormalities found	Major abnormalities attended	Total no of deficiencies found	Total no of deficiencies attended

  
 (Ashok Kumar Nakra)

अशोक कुमार नाकरा  
 Executive Director/EE/Safety  
 कार्यकारी निदेशक/ई.ई./संरक्षा